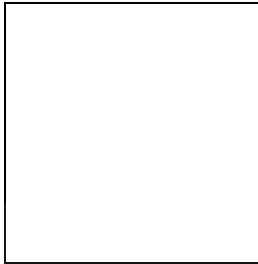


2020 PROTECTION SERVICES APPLICATION FORM



Click to add passport photo

Employment Application / Information Form

1. Please note that **2020 Protection Service Ltd** is an equal opportunities employer and embraces laid down legislation regarding discrimination on the grounds of sex, marital status, disability, age, race, color, nationality, ethnicity, sexual orientation and religion and belief.
2. This application form when completed contains the basic information from which a candidate is assessed. Use **BLOCK CAPITALS** throughout to ensure legibility. Answer all questions. If you are in doubt concerning any part of this application form, do not hesitate to ask.
3. Ensure full details of previous employers, their addresses, a contact name and telephone number are entered, as this will facilitate our reference checks. Any gap in your employment record **MUST** be fully explained and accounted for.
4. If you are selected it will be necessary for you to produce your Birth Certificate or other official confirmation of your full names and date of birth.

Position Applied for:

Attached Documents: Signed Application Form []
Proof of ID []
Proof of Address []
Right to Work
Current DBS [] Date issued:

Personal

Position Being Applied for:

Title: Mr. / Mrs. / Miss (Please indicate as appropriate) Other:

Surname:

Full forenames:

Address:

Post Code: _____ E-mail:

Home Tel No:

Mobile Tel No:

Height:

Weight:

Date of Birth: _____ Place of Birth:

If not born in the UK, please state date and place of entry:

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Nationality:

National Insurance No:

Passport No. (if applicable):

Work Permit/Visa No:

Type of Visa:

Visa Restrictions (no of hours, type of work etc.):

Status: Single Married Divorced Separated

No. of children: Ages:

Next of Kin Name and Address:

Relationship:

Tel No:

Length of residence at current address:

If less than 3 years, give previous address

Driving License: Full Provisional: License No:

Own transport: YES NO

Have you any outstanding debts or attachments of earnings? YES NO

If YES, give details:

Select YES or NO in the following space:

(i) Have you ever been convicted, cautioned, imprisoned, fined or probation for a criminal act (Subject to the Rehabilitation of Offender Act)? Add your initials:

(ii) Have you had any order made against you by a Criminal, Civil, Public Authority or Military Court? Add your initials:

(iii) Have you ever been made bankrupt or have any Court Judgments against you, whether satisfied or not within the last 6 years? Add your initials:

(ii) Are you the subject of any proceedings? Add your initials:

If the answer to either question (i) or (ii) above (or both) is YES, give details:

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5 Year Employment/Education Record

Starting with the most recent show all periods of education, employment and self-employment for the last 5 years. If unemployed, state where you were registered for Unemployment Benefit. and explain all gaps.

EMPLOYERS FULL NAME AND ADDRESS / FAX NUMBER / EMAIL	Contact Name and Telephone/Fax Number	Position Held	Employment Dates in Months & Years	Reason for Leaving

2020 PROTECTION SERVICES APPLICATION FORM



Personal References

Give the names and addresses of two persons (not former employers or relatives) who have known you for at least 5 years.

Reference 1

Name:

Address:

Tel No.

Email:

Reference 2

Name:

Address:

Tel No.

Email:

Reference 3

Name:

Address:

Tel No.

Email:

Reference 4

Name:

Address:

Tel No.

Email:

In the case of self-employment, please give trade or bank reference.

Name:

Address:

Tel No.

Job Title:

Email:

Name:

Address:

Tel No.

Job Title:

Email:

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Previous Security Qualifications

Do you hold any of the following training certificates?

Safeguarding Young Adults or Children Mental Health /	Yes	No	
Drug Abuse Courses	Yes	No	
Basic Job Training Award 2-day course	Yes	No	
First Aid	Yes	No	Expiry Date
Fire Marshal	Yes	No	Expiry Date:

List any other Training or
Certificates achieved

SIA License information

Do you hold any of the following SIA Licenses?

Security Guarding	Yes	No	Expiry Date: _____	License No.
Door Supervision	Yes	No	Expiry Date: _____	License No.
Cash & Valuables in Transit	Yes	No	Expiry Date: _____	License No.
Public Space Surveillance	Yes	No	Expiry Date: _____	License No.
Vehicle Immobilization	Yes	No	Expiry Date: _____	License No.
Close-protection	Yes	No	Expiry Date: _____	License No.
Key-holding	Yes	No	Expiry Date: _____	License No.

Other

Have you ever had an SIA License refused or revoked for any reason? Yes No

If the answer to the above question is "yes" please ensure that you provide full details of the circumstances and the outcome on the additional information sheet at the end of the application form.

Education Record

Last school attended:

Address:

Attendance Dates From: To:

Academic Qualifications:

Trade/Professional Qualifications:

2020 PROTECTION SERVICES APPLICATION FORM



ETHNICITY MONITORING FORM

This organization strives to operate a policy of equal opportunity and not discriminate against any person because of sex, race, color or national origin.

To help us monitor this, will you please provide information requested. The information you provide will only be used for monitoring purposes.

How do you identify your ethnic group? Please select one from A to E and one of the options within the A to E grouping:

A	White	D	Black or Black British
	<ul style="list-style-type: none"> • British • Irish • Any other White background Please specify:		<ul style="list-style-type: none"> • Caribbean • African • Any other Black background Please specify:
B	Mixed	E	Chinese or other ethnic group
	<ul style="list-style-type: none"> • White and Black Caribbean • White and Black African • White and Asian • Any other Black background Please specify:		<ul style="list-style-type: none"> • Chinese • Any other Please specify:
C	Asian or Asian British	F	Arab or Middle Eastern descent
	<ul style="list-style-type: none"> • Indian • Pakistani • Bangladeshi Please specify:		<ul style="list-style-type: none"> • Arab • North African • Iraqi • Kurdish • Other (specify)

2020 Protection Services Security Guard Code of Ethics

The Company deploys competent, motivated and honest security operatives to the CLIENT to protect individuals against bodily harm and properties from theft, pilferage, robbery, arson and other unlawful acts.

Our Security Guards are required to be thoroughly familiar with our Code of Ethics and the Code of Conduct regulations and those of the clients to which they are assigned:

CODE OF ETHICS

1. As a security guard, my fundamental duty is to accept responsibility and fulfil the obligations of my role; protecting life and property, preventing losses and crimes against my employer's business, or other organizations and institutions to which I am assigned in compliance with the contractual terms and conditions entered into with the clients of my employer.
2. I shall adhere to the highest moral principles, be honest in thoughts and deeds both in my personal and official actuations, firstly acting within the law, the regulations of my employer and those established by the client whose interests I am protecting;
3. I shall respect, protect and not reveal any confidential information that I may or may not intentionally be exposed to in the course of my duties, except where their interests are contrary to law.
4. I shall act at all times with decorum and shall not permit personal feelings, prejudices and undue friendship to influence my actuation in the performance of my functions.
5. I shall not compromise with criminals and other lawless elements to the prejudice of the customer or his client, but assist in the drive against any forms of criminality or any actions that are contrary to my official duties.

6. I shall carry out my assigned duties as a security guard or watchman as required to the best of my ability and to act professionally at all times; to perform my duties in a manner that reflects credit upon me, my employer, and the security profession.
7. I shall at all times be courteous, respectful, approachable and helpful to all during the course of my duties wherever I am assigned.
8. I will; act impartial at all times when performing my duties; act within the laws at all times; not discriminate on grounds of race, colour, religion, sex or age against any individual; always be ready to justify any action taken.
9. I shall not accept any compensation, commission, gratuity, or other advantage without the knowledge and consent of my employer
10. I shall report and or record without hesitation all violations of the law or of my employer or client's regulations that occurred during the course of their duties and to cooperate with all recognized and responsible law enforcement and government agencies in matters within their jurisdiction

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Authorization and Compliance

Declaration

I certify that to the best of my knowledge, the information that I have given in my application for employment is true and complete. I understand and agree that if so required I will make a Statutory Declaration in accordance with the provisions of the Statutory Declarations Act 1835 in confirmation of previous employment or unemployment. I authorize the company or its agents to approach Government agencies, former employers, educational establishments, criminal justice agencies and personal referees for information relating to and verification of my employment/unemployment record. I further declare that any documents that I provide as proof of my identity, proof of address, proof of right to work and any other documents that I provide are genuine and give my consent for these documents to be examined under a UV scanner or similar device. I understand and acknowledge that if any details or documents I have given are found to be false at any time after my employment, I will be liable to instant dismissal.

Data Protection Act 1998

2020 Protection Services Ltd will use the information you have given on your application form (together with any information which we obtain with your consent from third parties) for assessing your suitability for employment. It may be necessary to disclose your information to our agents and other service providers.

By returning this form to us you consent to our processing sensitive personal data about you where this is necessary, for example information about your health, your credit status, ethnic origin, qualifications or criminal offences. You also consent to the transfer of your information to your current and future potential employers where this is necessary (this may be to companies operating abroad if you apply for work outside of the United Kingdom).

Your information will be held on our computer database and in our paper filing systems. By signing below, you agree to this process and confirm that you do not have a criminal record subject to the current Rehabilitation of Offenders Act and any amendments. You have the right to apply for a copy of your information (for which we may charge a small fee) and to have any inaccuracies corrected.

PROTECTION SERVICES LTD
OUR VISION. YOUR PLACE OF MIND

Disclosure

To verify gaps in your employment record we may ask for your permission to apply for a Disclosure. However, having a criminal record does not necessarily bar you from employment. Disclosure information is treated in a sensitive way and is restricted to those who need to see it to make a recruitment decision. By signing this document, you agree to show a copy of the Disclosure to 2020 Protection Service Ltd on request. The Disclosure information is not retained i.e. it is disposed of within the timescales recommended in the CRB Code of Practice. By signing below, you agree to this process.

Applicant Name

Applicant Signature

Date